

Unapproved minutes of the May 3rd, 2001 Board of Directors Meeting.

HOUSTON AREA LEAGUE OF PC USERS  
MINUTES OF May 3rd, 2001  
BOARD OF DIRECTORS MEETING  
4543 Post Oak Place  
Houston, Texas

Any corrections, changes, additions to these minutes will be noted in the next month's minutes when the minutes are approved by the Board.

ATTENDEES:

Officers

President Robert Gunn  
First Vice President - SIGs Mike Mashburn  
Vice President - Communications Jay Thomas  
Recording Secretary Anne Sipes  
Membership Secretary Jeff Boggan Absent  
Treasurer Wes Leggett

Directors:

Michelle S Annis  
Mel Babb  
Norman Blaylock  
James Coon  
Stephen Cravey  
William A Goetschius  
Robert P Grefe  
Moe Jones                      Absent  
J Kolenovsky                Absent  
Donald McGowan        Absent  
Ray Morris  
Joseph E Morris Jr  
Mike Novominsky  
David R. Pausky  
Brian Sadler                Absent

Parliamentarian: Marilyn Gore

Guests:

45613 Josie Duffey  
29427 Jeff Hupp  
49120 Bret Branon  
36585 Charles Toney III

1     **I.     CALL TO ORDER AT 7:00 PM**

2     Mike Mashburn requested that the Agenda be modified to include a change in the members of  
3     the Programs Committee.

4     The President called for a moment of silence in recognition of deceased SIG Leader Ken  
5     Aitken.

6     The President called for the approval of the minutes of the April 5<sup>th</sup>, 2001 Board of Directors  
7     Meeting.

8     David Pausky asked that the summary of motions passed by the Product Distribution  
9     Committee be listed as Agenda Attachment 6.

10    David Pausky asked that the Member Services price list provided at the April 5<sup>th</sup> Board of  
11    Directors Meeting be included in the minutes.

12    David Pausky made a motion (**Motion 010501**) that the minutes of the April 5<sup>th</sup>, 2001 Board  
13    of Directors Meeting be approved as amended.

14    The motion passed.

15    **II. REPORTS**

16    The Board was presented a copy of the motions approved by the Product Distribution  
17    Committee ( <http://www.hal-pc.org/~jpc/ProductCommittee/> ).

18    The Board was presented the Election Committee Report (**Attachment 1**)

19    Stephen Cravey made a motion (**Motion 010502**) to accept the Election Committee Report as  
20    presented.

21    The motion passed.

22    The Treasurer offered his Report ( **Attachment 2** )

23    Mike Novominsky stated that the budgets should be comparative.

24    The Treasurer offered to provide a comparative budget at the June Board of Directors  
25    Meeting.

26    The Treasurer made a motion (**Motion 010503**) to extend the FY2000 - 2001 budget for one  
27    month in order to give the new Board spending authority while it develops the FY2001 -

28 2002 budget.

29 The motion passed.

30 The VP-Communications offered his Report ( **Attachment 3** )

31 The Director of Member Services informed the Board that he would be purchasing additional  
32 shirts.

33 Joe Morris Jr reported that we ended April with a membership of 11,525 and we began May  
34 with a membership of 11,221. He stated that we are losing about 300 members a month.

35 Josie Duffy offered a Programs Committee Report. ( **Attachment 4** )

36 **III. UNFINISHED BUSINESS**

37

38 Mike Novominsky made a motion (**Motion 010504**) that the Motion that there be no smoking  
39 in the building located at 4543 Post Oak Place Drive in order to comply with the building  
40 rules. (**Brian Sadler**) be re-tabled because Brian Sadler was not present to present the motion.

41 The motion passed.

42

43 David Pausky asked that the March minutes be amended to show that he was present for that  
44 Board of Directors Meeting.

45 Joe Morris Jr made a motion that the minutes of the March 6<sup>th</sup> Board of Directors Meeting be  
46 approved as amended.

47 The motion passed.

48 **IV. NEW BUSINESS**

49 The Board was presented Tiffany Kong's resignation (**Attachment 5** )

50 Mike Mashburn made a motion (**Motion 010505 Attachment 6** ) to recognize Ken Aitken's  
51 service to HAL-PC; to offer their condolences to Mr. Aitken's family; and request that our  
52 members pay their respects to Mr. Aitken by memorial gifts to charities specified by Mr.  
53 Aitken's family.

54 The motion passed.

55 HAL-PC member Charles D. Toney III took a few minutes to ask some questions.

56 Mike Mashburn made a motion that Josie Duffy be named as the Programs Committee  
57 Chairperson and that Sue Ostlund, Jeff Browning, Marvin Kaiser, Sheryle Warren, Ann  
58 Herbage, Barry Woolbright, Peggy Quattrucci and Francis Trow be added to the Programs  
59 Committee.

60 The motion passed.

61 **V. ADJOURN**

62 Mike Mashburn moved (**MOTION 010507**) to adjourn

63 The May 3rd, 2001 Board of Directors Meeting adjourned at 7:56 pm.

Respectfully Submitted,  
Anne Sipes  
Recording Secretary

## Attachment 1

### Election Committee Report

The Election Committee met on Saturday, April 21 to finalize preparations for the Board of Directors election. Present were Carla Cawlfeld, chair, Robert Gunn, Jeff Hupp, Wesley Leggett, Joe Morris, Jr., and Marilyn Gore.

The online election system is in place and has been tested. All members as of the record date for notice of the June meeting (April 16, 2001) will have a special voting key printed on the mailing label of their magazine. Those members who are entitled to notice but do not receive a magazine will be personally notified of the meeting and given their online voting key by a member of the committee.

The voting system is housed on the HAL-PC secure server. Only two committee members have access to the server. All members as of the record date for notice are in the voting database. On May 1, 2001, the list of candidates for director will be loaded into the system and voting will commence.

Voting keys will not be given out by alternate means until the record time for the election: 5:00 pm to 7:00 pm, June 2. At 5:00 pm, committee members will be at HAL-PC headquarters to conduct the onsite election. Members who present proper identification and who can be verified as members entitled to vote will be given their voting key upon request at that time.

Members who have lost their voting keys during the early voting period will be instructed to vote by the alternate means. They may print out a .pdf version of the ballot from the website and mail it in to the Election post office box or drop it off at headquarters, or they may come to headquarters and be issued a printed ballot, which they may fill out and drop off. Joe Morris will secure a locked ballot box that will be placed in the office for walk-in ballots.

The election committee will audit all mailed or dropped-off ballots and enter the results into the voting system. The committee will check every physical ballot to ensure that it has been submitted by a member entitled to vote.

Every vote entered into the online system will be logged and time stamped. All HALNet members will receive an email confirmation of every vote entered in their name. Non-HALNet members may provide an email address for this email confirmation.

At the close of voting on June 2, the committee will generate a report of final votes cast. All information in the database will be archived by the committee.

## Attachment 2

HAL-PC Treasurers Report, April 2001

At the time of this writing, April 5, HAL-PC has no significant outstanding debt and a balance of \$181,112 in HAL's Bank of America cash account. Michelle informs me that there are outstanding items amounting to approximately \$60,000 against this balance as well as a pending deposit of \$25,000. There have been no transfers to or from any of HAL's other accounts during this period.

This month we are continue to work to facilitate a smooth transition, however I suspect much of the work will need to wait until after the fifteenth of the month, for obvious reasons.

Respectfully submitted,

Wesley L. Leggett,  
Treasurer

### **Attachment 3**

VP-Communications Report  
to the  
HAL-PC Board of Directors  
5 April 2001

HALNet -

Halnet continues to attract about forty new dialup users per month. Unfortunately, we also lose a number of users every month to Cable Modem and due to users retiring and moving to distant communities. User growth in the aDSL area has been enhanced by Southwestern Bell's "Project Pronto" which is making aDSL available in a number of areas which were previously denied that option. In the last month, we have picked up 16 aDSL users by virtue of the "Project Pronto" Remote Terminals.

The Magazine -

The National Ad Program continues to pick up momentum including ads from Borland coming in June, July, and August, increasing the advertiser subsidy for The Magazine.

Respectfully submitted,

Jay Thomas  
Vice-President / Communications

## Attachment 4

Hello HAL-PC Board Members

Two weeks ago after the resignation of Mathew Castillo I was asked to undertake a project of putting together a Vendor Show and swap meet, at Hal PC in the Atrium. The two other people working on the project were asked if they wanted to work on a new project with me and declined.

I knew what I was getting into with a date of June 2 set for the event. I knew that Vendors and advertising had to happen fast. The work I have put into this so far has been fulltime non stop for 2 weeks putting my own Real Estate business totally to rest for this time. I don't regret doing this and the circumstances had a lot to do with it, mostly timing and advertising. I would like to say that in the future, should I be involved in such an event, it would be a requirement that the board take it on as a project. Building the bones of this project has required about 100 hours of my time.

This was it was my choice to be the martyr. The reason was I didn't know all of you, your time commitments, your commitment to Hal pc. I did know what I could do and how I could arrange my time and that once I was committed I would complete the job.

In addition to my time I did enlist and get help and would like to recognize the following:

William Goetschius  
Joe Morris JR.  
Michele Annis  
Mike Mashburn  
Monte Goodman  
James Coon  
Ann Herbage  
Bob Grefe  
Peggy Quattrucci  
Marvin Kaiser  
Barry Woolbright  
Jeff Browning  
Frances Trow

Flowers to Marilyn Gore who so graciously has stopped what she was doing to put together the Web page piece by piece as I have handed it to her. She has done a fabulous job.

I hope I haven't left anyone off so far.

Now that the a lot of the work is behind me , I would like to report that we have 21 Vendors and I was told to stop because of space constraints. William has gotten a Vendor to do Barbecue on the parking lot outside the front door.

I would like to read the list of Vendors, They are listed on the Web page.

I do need each one of you to help the day of the event. I am sending a sign up sheet and I ask each one of you please commit for the day of the event. I want this event to be professional, fun and successful. I am concerned about parking and what kind of numbers we



may get. If I am involved next year I do think that Rice University may be the place to think in terms of. I do agree that Convention Centers and Hotels are extravagant, but from the information I have gotten so far Rice might be the place to have it. The word of mouth advertisement is something that will bring in new members for years to come. We need these vendors to want to come back whether or not they sell anything. The event gets their name out..We want each one of the Vendors to have contact with the board and feel like they were well taken care of during the event. For this reason if this goes well and the groundwork is done we can expound on it as a group and have large successful functions that are economically feasible, whether it is here or on one of the college campuses.

Again please sign up for June 2,12-5. I will send you your task for the event. From there you can enlist some help in your category, trade with someone etc. The jobs are not all too glamorous, trash pickup, traffic control but it all has to be done.

Thank you  
Josie Duffey

## Attachment 5

Date: Mon, 16 Apr 2001 20:30:45 -0500

Dear Board,

Due to my inactivity over the last few months in the activities of this board of directors, I feel it is my duty to resign to allow a more active candidate to take my position. My resignation is effective immediately.

Sincerely,  
Tiffany Kong

## Attachment 6

### **Motion for the May 2001 HAL-PC Board Meeting (Mike Mashburn)**

**Whereas HAL-PC member Ken Aitken, Chairperson of the Access Beginning SIG has recently passed away.**

**and**

**Whereas Ken Aitken was a respected volunteer who exhibited a long-term commitment to the success of HAL-PC.**

**and**

**Whereas Ken Aitken will be sorely missed by his many friends and fellow members.**

**therefore**

**Be it resolved that the Board of Directors wish to recognize Ken Aitken's service to HAL-PC; to offer their condolences to Mr. Aitken's family; and request that our members pay their respects to Mr. Aitken by memorial gifts to charities specified by Mr. Aitken's family.**